



A P A R E N T S ' G U I D E T O

# ErnBe Summer School Age Care

EMBE SOUTH





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EmBe's beginnings are rooted in meetings in 1921 that formed the YWCA in Sioux Falls, South Dakota. Our vision to serve women and families has remained strong, empowering people to create meaningful and purposeful lives that serve our community well.

### MISSION

We uplift the potential in children, women, and families through opportunities that empower all.

### VISION

A community where children thrive, women excel, and families succeed.

### VALUES

Curiosity  
Authenticity  
Leadership  
Connection



Thank you for choosing EmBe for your childcare and School Age Care needs. EmBe began providing preschool and childcare in 1961 – one of the first centers in Sioux Falls outside of in-home daycares. Since that time, EmBe's award-winning childcare programs have become some of the most respected in the region, with locations throughout the area.

## GOALS

- Each child will have a safe, clean, secure environment supervised by caring adults.
- Each child will have a balance of spontaneous and directed play using various materials and equipment to encourage learning.
- Each child shall have an environment that will promote positive self-esteem, social skills, language development, physical and perceptual motor skills.

## WELCOME TO OUR Summer Program

It is important for children to have a safe and productive way to spend time during the summer. Latch key kids can face many risks, including anxiety, poor diet, and watching too much television. Fortunately, EmBe offers great alternatives so your school-age child will have a place to go where they can interact with friends, learn with hands-on activities, and relax. School Age Care is choice-based and promotes STEAM (science, technology, engineering, art and math) and social, physical and emotional development. All of our programming will provide a variety of indoor and outdoor activities to keep kids engaged and allow them to thrive. We will also provide a variety of field trips (swimming, bowling, local parks, etc.) to ensure children stay active and have access to enriching experiences. Our program is everything you want in a safe childcare experience and more!

**If you have questions or concerns regarding School Age Care, please contact:**



**Derrick Spader**  
**Director of School Age Care**  
Phone: 605-941-2227  
Email: dspader@embe.org



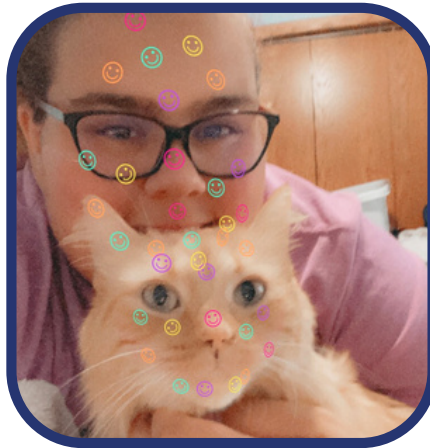
**Jamie Farley**  
**Asst. School Age Care Manager**  
Phone: 605-518-0333  
Email: jfarley@embe.org



# Hello!

So glad to have you in our program.

**Meet your Site Coordinator**  
Carol Morey



## WHY EMBE?

I chose EmBe because I love seeing students learn and discover something new every day! Being part of this community has helped shape my future career path—becoming a school counselor. I love watching students thrive, grow, and excel in their understanding, and EmBe has made that possible for me.

## ABOUT ME

Hi! I've been part of EmBe for five years, and I'm currently pursuing my master's degree in School Counseling. My undergraduate degree is in Psychology with a concentration in school counseling. During the school year, I work at Harrisburg High School as an educational assistant. Outside of work, I enjoy reading a great book, listening to music, and spending time with my family—including my two cats, Sweets and Sassy! I also have a younger sister who looks exactly like me, which always leads to some fun mix-ups

# 4

## FACTS

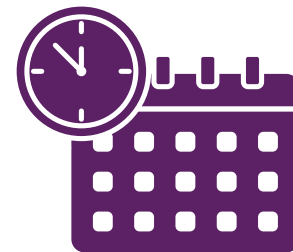
**DID  
YOU  
KNOW?**

- I can play about 13 different instruments—music is a huge part of my life!
- Moths terrify me—I have no idea why, but they definitely make me jump.
- I've been to Disney twice and Universal Studios three times—theme parks are my happy place!
- I can finish a book in a week—depending on the genre, I get totally lost in a good story.



DAILY

# Schedules



## SITE DAY

6:00 - 9:00 am	Arrival
9:00 - 9:30 am	Whole Group Announcements
9:30 - 11:30 am	Rotations/Activities
11:30 - 12:30 pm	Lunch
12:30 - 3:00 pm	Rotations/Activities
3:00 - 3:30 pm	Snack
4:00 - 6:00 pm	Closing Routines

## SWIMMING & FIELD TRIP DAY

6:00 - 9:00 am	Arrival
9:00 - 9:30 am	Whole Group Announcements
9:30 - 10:30 am	Rotations/Activities
11:00 - 1:00 pm	Lunch
1:00 - 3:00 pm	Swimming / Field Trip
3:00 - 3:30 pm	Return from Swimming/Field Trip
3:30 - 4:00 pm	Snack
4:00 - 6:00pm	Closing Routines

WEEKLY

# Schedule

**Monday** - Site Day

**Tuesday** - Swimming

**Wednesday** - Field Trip

**Thursday** - Site Day

**Friday** - Swimming

If you have questions or concerns about the schedule during the summer, please contact the site at:

605-362-9438 | [south-sac@embe.org](mailto:south-sac@embe.org)

3510 W. Ralph Rogers Rd. Sioux Falls, SD 57108



## WEEKLY THEMES & **Field Trips**

May 28-30: **Safety First** 🚚🚒

- No Field Trip

June 2 - 6: **Exploring South Dakota** 🥾🌾🌲

- Prairie Village - Special weekly schedule - Tuesday morning field trip

June 9-13: **Bugs/Creatures** 🐛🦋

- Mary Jo Arboretum

June 16-20: **Space** 🚀🔭

- Bowling - Suburban Lanes

June 23-27: **Game Shows** 🏆🎤

- Late Night Boomin' - Special weekly schedule - Friday field trip

June 30-July 4: **America** 🇺🇸🎆 \*Closed July 4

- Movie - West Mall 7

July 7-11: **Pirates** ⚓

- Tuthill Park Geocaching

July 14-18: **Ocean** 🌊🐠

- LUAU at Riverdale Park

July 21-25: **Sports** 🏈🏀

- Gymnastics - Wings Gymnastics

July 28-August 1: **Camping** 🏕️🌲

- Big Sioux Recreation

August 4-8: **EmBe Has Talent - Karaoke Contest** 🎵🎤

- Terrace Park Bandshell

August 11-14: **Summer Fun & Treats** 🌴🍦

- No Field Trip

\*Subject to change due to weather and other circumstances.



SCHOOL AGE CARE

## Swim Lessons

EmBe School Age Care (SAC) children have the opportunity to take swim lessons during the day, at EmBe Downtown (300 W 11<sup>th</sup> St). SAC lessons are offered to our Kindergarten, 1st, and 2nd graders for a Level 1/2 Combo class!

Lessons will take place June 16 - 26, Monday-Thursday, between the hours of 9am and 11:30am. Each session is two weeks, equating to eight 45-minute lessons. Kids will be picked up by an EmBe bus driver from their site and brought back following their lesson.

Registration opens Monday, May 5th, at noon and closes Monday, May 26th, at noon.

Register at [www.pinwheel.us/register/index/SAC-SWIMMING-SOUTH-HORIZON](http://www.pinwheel.us/register/index/SAC-SWIMMING-SOUTH-HORIZON) or scan the code.



### Additional Information:

Parents will need to pack the following for swimming lesson days:

- Swimsuit
- Towel
- Goggles (optional)

If you have questions or concerns regarding swim lessons, please contact:



**Jaeya Jones**  
**Aquatics Program Manager**  
605-215-6721  
[jjones@embe.org](mailto:jjones@embe.org)



# What to Bring & What Not to Bring

## Every Day:

- Water Bottle
- Sunscreen
- Bug Spray
- Bag/Backpack

## Swim Days:

- Water Bottle
- Swimsuit
- Towel
- Sunscreen
- EmBe T-Shirt
- Bag/Backpack

## Field Trips:

- Water Bottle
- EmBe T-Shirt
- Sunscreen
- Bug Spray
- Bag/Backpack

## Swim Pass

Every child needs to supply their own swim pass. They can be purchased in person at Midco Aquatics Center or any Sioux Falls city pool. Please give the fob to your Site Coordinator before June 2. For children who do not have a swim pass, we will ask that you pick them up before we leave for the pool.

**PLEASE DO NOT SEND CASH**

## Please Leave These Items at Home:

- ELECTRONICS (ex. Tablets, Cell Phones, Gaming Devices, etc.)
- Cash/Check
- Toys from Home (Pokemon Cards, Beyblades, dolls, etc.)
- Food/Snacks

If you have questions please talk to your Site Coordinator.

*\*EmBe is not responsible for stolen or broken items.*





## FOOD PROGRAM & **Dietary Needs**

EmBe participates in the Child and Adult Nutrition Services' Child and Adult Care Feeding Program (CACFP) and the Sioux Falls Summer Program (SFSP). EmBe follows CACFP meal pattern requirements and SFSP guidelines for every meal service. EmBe takes pride in being able to provide nutritious meals that 50% of the time or more are made from unprocessed foods and locally sourced meat. Our lunch menu has more than 26 different meals in rotation.

### **BREAKFAST**

- Serving of milk
- 100 percent fruit juice or fresh fruit
- Cereal or other grain

### **LUNCH**

- Serving of milk
- Vegetable and fruit
- Whole grain bread or pasta
- Meat, cheese, or eggs

### **SNACK (TWO OF THE FOLLOWING)**

- Serving of milk
- Vegetable or fruit
- Serving of bread or grains
- Meat, cheese, eggs or yogurt



If a meal or snack is brought in, it must be clearly labeled with the child's name. If the food needs to be refrigerated please bring an ice pack. EmBe does not heat food that EmBe does not provide.

EmBe is a nut-safe facility. Please keep this in mind when packing a lunch or snack for your child. If a child has a food allergy, EmBe must have a doctor's note stating the allergy's specifics and a meal change form. This form can be provided to you by the site coordinator.

*PLEASE NOTE: At the time of initial enrollment, all families must complete the CACFP Application for Free & Reduced Meals, regardless of eligibility. Please complete and return to the site coordinator.*

**If you have questions or concerns regarding your child's nutritional needs, please contact:**



**Amber Hodkinson**  
**Food Service Compliance Manager**  
Phone: 605-951-9678  
Email: [ahodkinson@embe.org](mailto:ahodkinson@embe.org)



BILLING &

# Payments

## TUITION RATES

Full Time: \$215/week; Flex Care: \$225/week

## PAYMENTS

- Tuition is collected through an EFT (Electronic Funds Transfer) from the parent/guardian account to EmBe through Tuition Express.
- A payment method is kept on file and automatically charged each Monday for the current week's tuition expenses, so no action is needed by the family from week to week. Those signed up for Flex Care will be billed for all weeks selected on May 27th.
- If Monday is a bank holiday, tuition charges will be processed the next business day.
- If the payment method is declined, a \$35 decline fee will be added to your account, and you will be notified by email.
- Payment methods may be updated at any time. Please reach out to Customer Service & Billing Manager to request a secure link to upload a new payment method. You cannot update the payment method through the Procure app, as it does not reflect on our end.

## STATEMENTS

Statements are available at [myprocure.com](http://myprocure.com). Please note this is different from the Procure app.

## CHILD CARE ASSISTANCE

EmBe accepts Child Care Assistance through the SD DSS. Applications can be found at [dss.sd.gov](http://dss.sd.gov). Our provider number is 010605399. Please reach out to the billing manager if applying.

## SCHOLARSHIPS

EmBe has scholarship opportunities. The application can be found under additional resources on our website.

## TERMINATION/WITHDRAWAL

EmBe requires a two-week notice when withdrawing. When appropriate notice is not given, the account will be charged for two weeks of service, even if the child(ren) may not be attending.

Change or withdrawal at: [embesf.formstack.com/forms/childcare\\_sac\\_forms\\_copy](http://embesf.formstack.com/forms/childcare_sac_forms_copy)



SCAN ME

CHANGE OR  
WITHDRAWAL

If you have questions or concerns regarding the Procure App, please contact:



**Sadie Mudder**

**Customer Service & Billing Manager**

Phone: 605-299-2511

Email: [smudder@embe.org](mailto:smudder@embe.org)



## CAREGIVER CONNECTION

# Procare

Procare is an app EmBe uses to help families stay connected with their child(ren) throughout the day.

### SIGN-UP

Parents/Legal Guardians that provided an email address on the enrollment form will receive an email invite to sign up for the app on their child(ren)'s first day. The email will come from Procare, not EmBe.

### DAILY SIGN-IN/OUT

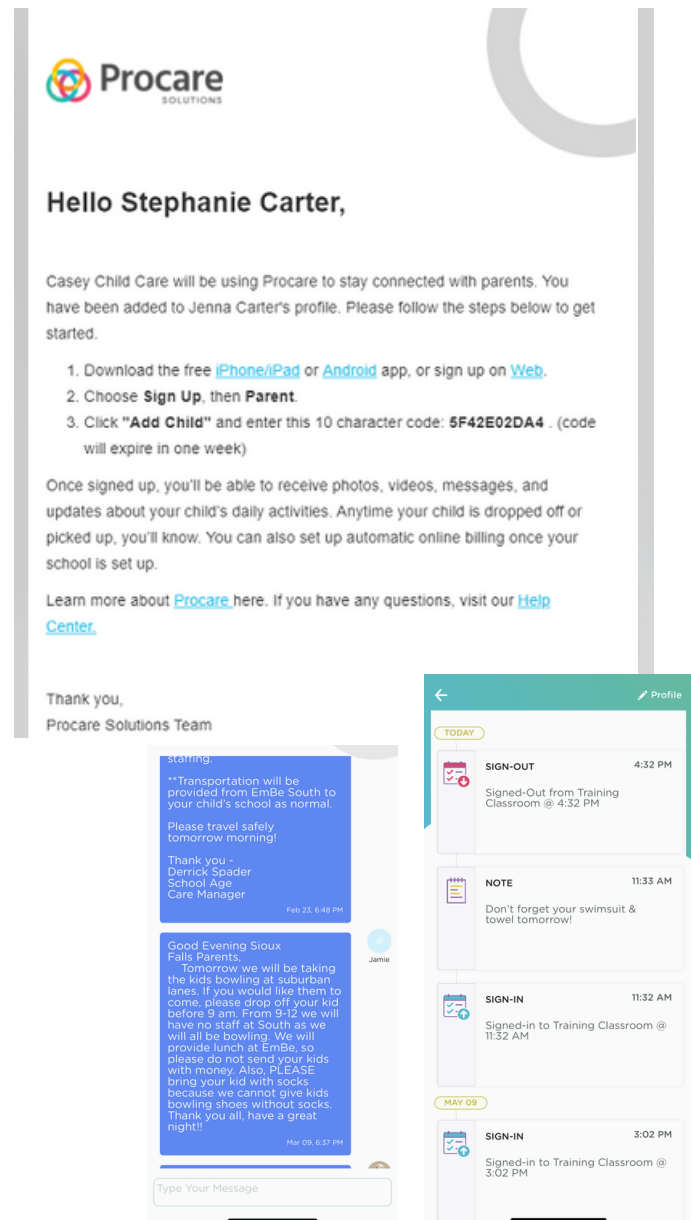
Parents/Legal Guardians must sign in their child(ren) through the Procare app on the site iPad. The site iPad can be found on the welcome table near the entrance, or a staff member can help locate it. Authorized pick-ups must sign out their child(ren) at the end of the day.

### MESSAGING

Procare has two-way messaging capabilities so you can communicate directly with your site regarding your child's health, schedule, upcoming activities, etc.

### UPDATES

To set up additional people with the app, add/remove authorized pick-ups, or update personal information, please get in touch with the Customer Service & Billing Manager.



If you have questions or concerns regarding the Procare App, please contact:



**Sadie Mudder**  
**Customer Service & Billing Manager**  
Phone: 605-299-2511  
Email: smudder@embe.org

# Handbook & Additional Resources



Be sure to review the handbook prior to your first day. The Site Manager can assist in answering any questions you may have. Additional resources include the food program menu, current tuition rates, and scholarship applications can be found on our website.

[embe.org/resources](https://embe.org/resources)

## Questions or concerns?

We are here to help.



**Derrick Spader**  
**Director of School Age Care**  
605-941-2227  
dspader@embe.org



**Sadie Mudder**  
**Customer Service & Billing Manager**  
605-299-2511  
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**Jamie Farley**  
**Asst. School Age Care Manager**  
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