



Empowering You To Be

## EmBe Board of Directors and Committee Nomination Form

The EmBe Board of Directors and committee members are the connection between the community and our mission. They provide guidance and governance, often offering unique skill sets and support to our staff. If you are interested in learning more, please feel free to contact Karen Lundquist or to complete the nomination form. We are actively accepting nominations now, but are always interested in having a conversation about being part of how EmBe serves the region.

### IMPORTANT DETAILS

The board and committee member nominating process being proposed for EmBe is as follows.

1. The Executive Committee (Governance Committee) will serve as the nominating committee, along with support from EmBe leadership to provide resources and information into the volunteers and supporters that have strong relationships with the organization.
2. This committee shall convene whenever it is anticipated that the board may fall below 12 members or there is an unanticipated vacancy. The Board Secretary shall provide relevant information for consideration prior to extending a formal request for board member nominations. The board shall review skill needs, including ensuring that the following areas are addressed and any new needs are identified:
  - a. Proven leadership
  - b. Previous board experience
  - c. Diversity-including age, gender, ethnicity, race, disabilities, geography
  - d. Experience with a nonprofit organization and complex organizations
  - e. Current or prior leadership experience and knowledge
  - f. Current or prior experience as a volunteer or participant in EmBe programs
  - g. Skill sets including finance, legal, auditing, facilities, education, adult learning, government affairs, public relations, social work/case management, community experience, and knowledge of the organization.
3. The Executive Committee will extend a formal request for nominations via current board members, EmBe staff and volunteers, supporters, and the community at large. This request will include the nomination form and a request for a resume and letter of recommendation.
4. The Executive Committee shall convene and review submissions, selecting the top candidates for review with the full board at the next appropriate meeting. The top candidates will be interviewed by the CEO and/or a Board member to review:
  - a. Level of interest and engagement
  - b. Integrity and EmBe values
  - c. Board experience
  - d. Skills and experience
  - e. Board Member nominees will be approved by a quorum of the board.
  - f. The President shall notify the board member and confirm acceptance, followed by the CEO scheduling orientation and tour times, preferably prior to the initial board meeting.

## NOMINEE INFORMATION

Nominee Name

Nominee Address Street

Nominee Address City

Nominee State

Nominee Address Zip

Nominee Email

Nominee Phone

## NOMINATOR INFORMATION

Are you nominating?

Yourself?

Someone else? (If so, please complete information below)

Nominator Name

Nominator Email

Nominator Phone

## EXPERTISE AND BACKGROUND

*(Please limit answer to 900 characters, including spaces)*

The Board of Directors for EmBe embodies our mission and keeps the good of the community at heart. By dedicating their skills and insights to a governing board model, they serve as oversight for the activities of this trusted, long-standing non-profit serving the needs of women and families in the region. Please share the details that demonstrate contributions to the EmBe mission, background and experience that make this nominee an ideal candidate for the role.

## NOMINEE OVERVIEW

Nominee has experience as a participant, volunteer, or supporter of EmBe.

Nominee has been asked if he/she is willing to be nominated and has received a copy of the board member role overview and introductory packet.

Nominee is not currently serving on the board of directors of another organization with a similar mission and has no conflict of interest.

## BACKGROUND AND EXPERTISE

Banking/Finance/Investment

Fundraising/Development/Philanthropy

Government/Advocacy

Legal

Marketing/Branding/Public Relations

Technology

Facilities/Operations

Education/Program Development

Other

## ESSAY QUESTIONS

*Please answer the following questions. Each question has a 900 character maximum (including spaces).*

What interests you about joining the board or a committee at EmBe?

Please share what expertise and experience you feel is most relevant to the role.

Please list any offices, board membership or directorship in other organizations.

#### I AM INCLUDING THE FOLLOWING ATTACHMENTS

Please email the below documents with the completed form to [klundquist@embe.org](mailto:klundquist@embe.org) with the subject line "Board Nomination Form."

1. Recent resume or CV
2. Biography
3. Letter of Recommendation

Additional comments or contributions

Nominator Signature